

To, THE BOARD MEMBERS GLOBALSPACE TECHNOLOGIES LIMITED

SR. NO.: BM 02/ 2022-2023

NOTICE IS HEREBY GIVEN THAT THE MEETING OF BOARD OF DIRECTORS OF GLOBALSPACE TECHNOLOGIES LIMITED THROUGH VIDEO CONFERENCING WILL BE HELD ON SUNDAY, MAY 29, 2022 AT 4:00 P.M. AT 69A, PRAKASH NAGAR, MODEL TOWN, JALANDHAR - 144001 TO TRANSACT FOLLOWING BUSINESSES:

AGENDA:

- 1. To grant leave of absence, if any.
- 2. To take note of the minutes of the previous meeting of the Board of Directors of the Company held on May 13, 2022.
- 3. To take note of minutes of various Committee Meeting held on May 13, 2022 a. Nomination and Remuneration Committee
- 4. To take note and approve the entries made in the Statutory Registers maintained under the Companies Act, 2013.
- 5. To take note of listing compliances and submission of various documents to Stock Exchange and other Authorities for the quarter and year ended March 31, 2022.
- 6. To affirm the compliance with the code of conduct for all members of Board of directors and senior management of the Company.
- 7. To take note of closure of trading window as per SEBI (Prohibition of Insider Trading) Regulations, 2015.
- 8. To review Audited Financial Statement, Auditor's Report thereon and Investments of Unlisted Subsidiary Company for the Financial Year ended 31st March, 2022.
- 9. To review the significant transactions and arrangements entered into by the Unlisted Subsidiary Company.
- 10. To take note of related party transactions made during the quarter ended March 31, 2022.
- 11. To take note of CEO & CFO Certificate pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosures Requirements), 2015.

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- 12. To discuss, consider and approve the Audited Standalone and Consolidated Financial Results including Cash Flow Statement for the Quarter, half year and financial year ended March 31, 2022 and to take note of Auditor's Report thereon pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015
- To discuss, consider and approve the Audited Standalone and Consolidated Financial Statements for the financial year ended March 31, 2022 and to take note of Auditor's Report thereon pursuant to Section 129, 134 read with Section 177 of the Companies Act, 2013 and relevant Schedule of the Companies Act, 2013.
- 14. To approve and take note of Internal Auditor's Report and significant findings of Internal Auditor (if any) for the Financial Year 2021-22.
- 15. To appoint M/s. Udit Gopal Ji Agarwal & Co. (FRN: 0141077W, Membership No: 426792) as an Internal Auditor of the Company for the financial year 2022-23 based on the recommendation of Audit Committee.
- 16. To approve and recommend the appointment of M/s. MMJB & Associates LLP, as Secretarial Auditor for the financial year 2022-23.
- 17. To consider and approve the draft Postal Ballot Notice and authorizing Director to sign on behalf of the Board
- 18. To consider and availing of e-voting services of Link Intime India Private Limited (LIIPL) for the purpose of Postal Ballot process:
- 19. To consider the appointment of Scrutinizer for scrutinizing the voting process related to Postal Ballot and submit his report to the Chairman.
- 20. To transact any other business with the permission of the Chair.

You are kindly requested to make it convenient to attend the meeting.

For GlobalSpace Technologies Limited

SD/-

Swati Arora Company Secretary Membership No: A44529 Add: 301, Sairaj Sadan, Plot no. 36 Sector – 01, Sanpada, Navi Mumbai 400705

GLOBALSPACE TECHNOLOGIES LIMITED

CIN: L64201MH2010PLC211219

Formerly known as ' GlobalSpace Technologies Private Limited' Formerly known as ' GlobalSpace Tech Private Limited' **Regd. Off:** Office No. 605, 6th Floor, Rupa Solitiare Building, Millennium Business Park, Mahape, Navi Mumbai 400710 Tel.: 022-49452000 | Email: info@globalspace.in | Website: <u>www.globalspace.in</u>



Date: 21/05/2022 Place: Navi Mumbai

E-mail Id: cs@globalspace.in Contact No.: +91-9988721478

Notes:

- 1. Pursuant to Companies (Meetings of Board and its Powers) Amendment Rules, 2020, ("the Rules") the Company decided to transact the matters which were not allowed through Video Conferencing prior to the commencement of the rules by availing the Exemption. Pursuant to the Amendment in the Companies (Meetings of Board and its Powers) Amendment Rules, 2020, the matters mentioned in Rule 4 (1) of the Companies (Meetings of Board and its Powers) Amendment Rules, 2020.
- 2. All the recordings of the proceedings of the Meeting, through Electronic Mode, shall be deemed to be made at Chairman's place.
- 3. The Meeting through Video Conferencing will be held in accordance with the Section 173 read with the Companies (Meetings of Board and its Powers) Rules, 2014 (including any amendments, modifications or re-enactments thereto), Secretarial Standards -1("Secretarial Standard on Board Meeting"), relevant MCA circulars and notifications.
- 4. For any issues, problems, including technical issues which may arise before, during or after the Meeting, kindly mail us at cs@globalspace.in or contact Ms. Swati Arora, Contact No. +91-9988721478
- 5. All Board Members are requested to updated their E-mail IDs with the Company before dispatch of Notice.
- 6. Members participating in the Meeting through video conferencing shall be counted for the purpose of Quorum unless they are to be excluded for any items of business under the provisions of the Act or any other law.

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NOTES TO AGENDA FOR THE MEETING OF BOARD OF DIRECTORS OF GLOBALSPACE TECHNOLOGIES LIMITED WILL BE HELD ON SUNDAY, MAY 29, 2022 AT 4:00 P.M. THROUGH VIDEO CONFERENCING AT AT 69A, PRAKASH NAGAR, MODEL TOWN, JALANDHAR - 144001 TO TRANSACT FOLLOWING BUSINESSES:

Item No. 1:

To grant leave of absence, if any:

Leave of Absence may be granted to that member of the Board who conveys his/her inability to attend the meeting.

Formal letter or intimation via email by any member to Chairperson or Company Secretary, prior to the date of the Meeting will be taken into consideration. The Committee is requested to kindly consider and grant leave of absence to the member(s) who have requested for the same.

Note: Pursuant to the provisions contained in Section 167(1)(b) of the Companies Act, 2013, the office of the Director shall become vacant in case he absents himself from all the Meetings of the Board of Directors held during a period of twelve months with or without seeking Leave of absence of the Board.

Item No. 2:

To take note of the minutes of the previous meeting of the Board of Directors of the Company held on March 29, 2022:

The draft Minutes of the previous Board Meeting held on March 29, 2022 were duly circulated to all the Directors of the Company for their perusal and confirmation. The Minutes will be placed before the Board for its consideration, perusal, approval and noting.

The Board is requested to take note of the same.

Item No. 03:

To take note of minutes of various Committee Meeting held on May 13, 2022

c) Nomination & Remuneration meeting.

The Board Members be and hereby informed that the Minutes of the above Committee Meeting were circulated to the respective Committee Members of the Company for their perusal and confirmation. The Committee Minutes will be placed before the Board for its consideration, perusal, approval and noting.

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The Board Members be and hereby further informed that, the Institute of Company Secretaries of India (ICSI) issued Clarification/ Guidance on applicability of Secretarial Standards on Meetings of the Board of Directors (SS-1) and General Meetings (SS-2) in consonance with the relaxations granted by the Ministry of Corporate Affairs , where if Minutes cannot be signed both physically as well as digitally, the signed minutes may be circulated to all the directors once normalcy is restored. (*The SS-1 also applicable on Committee Meetings as well*).

The Board is requested to take note of the same.

Item No. 04:

To take note and approve the entries made in the Statutory Registers maintained under the Companies Act, 2013:

The Board Members be and hereby informed that every Company required to maintained certain Statutory Registers and records the entries therein and authenticate it from time to time in accordance with the provisions of the Companies Act, 2013 and rules framed thereunder.

The Statutory Registers will be placed before the Board Members, the Board is requested to take the note of entries entered in the Registers.

The Board Members is informed that for the purpose of authentications of entries in the Statutory Registers it is proposed to authorized, Mr. Krishna Murari Singh, a Managing Director of the Company, to authenticate the entries made in the Statutory Registers and Ms. Swati Arora, the Company Secretary to maintain safe custody of the same.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT pursuant to the relevant provisions of the Companies Act, 2013 read with the rules framed thereunder, Mr. Krishna Murari Singh, a Managing Director of the Company be and is hereby authorized to authenticate the entries made in the Statutory Registers and Ms. Swati Arora, the Company Secretary to maintained the safe custody of the same.

RESOLVED FURTHER THAT, Mr. Krishna Murari Singh , a Managing Director of the Company, be and is hereby authorized to do allow the inspection of the same to Members or other Stakeholders as permitted in the Companies Act, 2013 including rules framed thereunder on payment of such fees as mentioned in the Articles of Associations of the Company subject to the maximum restrictions allowed in the Companies Act, 2013 read with the rules (including amendments, modifications, re-enactments thereto from time to time).

Item No. 05:

<u>To take note of listing compliances and submission of various documents to Stock Exchange and other</u> <u>Authorities for the quarter and year ended March 31, 2022.</u>

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The Board Members be and hereby requested to take note of various compliances required for the listed Companies to be filed under SEBI (Listing Obligations and Disclosure Requirements), 2015 and other SEBI Regulations with Stock Exchange.

The status of various intimations / certificates submitted with the Stock Exchange under SEBI (LODR) Regulations, 2015 and other various SEBI Regulations for the quarter, half year and year ended March 31, 2022 are as follows that will be placed before the Board for their perusal:

Sr. No.	Particulars	Due Date	Actual Compliance date
1.	Investor Grievance Report under Regulation 13 for the quarter ended March 31, 2022 (Listing compliance)	15/04/2022	08/04/2022
2.	Corporate Governance Report under Regulation 27 (2) for the quarter ended March 31, 2022 (Listing compliance)	21/04/2022	21/04/2022
4.	Certificate under Regulation 74 (5) of the SEBI [Depositories and Participants] Regulations, 2018 for the Quarter ended March 31, 2022 (Listing compliance)	30/05/2022	12/04/2022
5.	Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participant) Regulations, 2018 for the quarter ended March 31, 2022 (Listing compliance)	30/05/2022	18/04/2022
6.	Compliance Certificate under Regulation 7(3) of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 for the half year ended March 31, 2022	30/04/2022	12/04/2022
7.	Certificate from Practicing Company Secretary under Regulation 40(9) of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 for the half year ended March 31, 2022	30/04/2022	18/04/2022
8.	Share Holding Pattern of the Company pursuant to Regulation 31 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015 for the quarter ended as on 31st March, 2022	21/04/2022	07/04/2022
9.	Shareholding of promoters, promoters' group and person acting in concert under Regulation 31 of SEBI (Substantial Acquisition of Shares and Takeovers) Regulations, 2011	09/04/2022	07/04/2022

The Board is requested to take note of the same.

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Item No. 06:

To affirm the compliance with the code of conduct for all members of Board of Directors and Senior Management of the Company:

The board is hereby requested to lay down a code of conduct for all members of board of Directors and senior management of the company.

The code of conduct shall suitably incorporate the duties of independent directors as laid down in the Companies Act, 2013.

The Board is requested to take note of the same.

Item No. 07:

To take note of closure of trading window as per SEBI (Prohibition of Insider Trading) Regulations, 2015:

The Board Members be and hereby informed that pursuant to SEBI (Prohibition of Insider Trading) (Second Amendment) Regulations, 2018, trading window of the Company has been closed from the closure of the trading hours of the financial year March 31, 2022 on Bombay Stock Exchange and shall remain closed till 48 hours after the declaration of financial Standalone and Consolidated Financial Results along with Auditor's Report thereon on for the financial year ended March, 2022.

The Trading Window will open with in Forty Hours after the approval of Financial Results.

The Board is requested to take note of the same.

Item No. 08:

<u>To review Audited Financial Statement, Auditor's Report thereon and Investments of Unlisted Subsidiary</u> Company for the Financial Year ended 31st March, 2022.

The Board Members be and hereby informed that pursuant to the relevant provisions of the SEBI (Listing Obligations and Disclosures Requirements), 2015, every Listed Company is required to review the Audited Financial Statements, Auditor's Report and particularly the Investments made by Unlisted Subsidiary Company.

The Audited Financials Statement and Auditor's Report thereon along with the details of Investments made by Unlisted Subsidiary of the Company will be placed before the Board of Director's for its perusal.

The Board Members is requested to take note of the same.

Item No. 09:

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To review the significant transactions and arrangements entered into by the Unlisted Subsidiary Company:

The Board Members be and hereby informed that pursuant to the Regulation 24 of SEBI(LODR), Regulations, 2015, if any significant transactions entered into by the Unlisted Subsidiary, then it must bring to the notice of the Board of Directors of Company.

It is further informed that the Significant Transactions here means the significant transaction or arrangement" shall mean any individual transaction or arrangement that exceeds or is likely to exceed ten percent of the total revenues or total expenses or total assets or total liabilities, as the case may be, of the unlisted Subsidiary for the immediately preceding accounting year.

The significant transactions if any entered into by the Unlisted Subsidiary Company will be placed before the Board Members for its perusal and noting.

Item No. 10:

To review and note the related party transactions made for the financial year 2021-22:

The Committee Members be and hereby requested to take note of related party transactions made during the quarter ended March 31, 2022.

The list of transactions entered into by the Company with related parties for the financial year ended 31st March, 2022 will be tabled at the meeting.

Item No. 11:

To take note of the Certificate received from Chairman and Managing Director & CFO of the Company under Regulation 33(2)(a) of Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Board Members are hereby informed that CFO & Managing Director Certificate in terms of Regulation 33 of Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, certifying that the Financial Results do not contain any false or misleading statement or figures and do not omit any material fact which may make the statements or figures contained therein misleading will be placed before the Committee for its consideration. The Committee is requested to review, consider and recommend the same to the Board of Directors of the Company.

Item No. 12:

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To discuss, consider and approve the Audited Standalone and Consolidated Financial Results including Cash Flow Statement for the Quarter, half year and financial year ended March 31, 2022 and to take note of Auditor's Report thereon pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.

The Chairman apprised the Board that pursuant Regulation 33 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the Audited Standalone & Consolidated Financial Results for the quarter, half year and financial year ended on March 31, 2022 after the approval of the same by the Audit Committee which is Scheduled to be held on the same day before the Board Meeting will be placed before the Board Members for its consideration, deliberation, approval and noting.

It is further informed that Auditor's Report on the Standalone and Consolidated Audited Financial Results for the quarter , half year and financial year ended March 31, 2022 received from the Statutory Auditor's, M/s. Tolia & Associates, the Chartered Accountants shall be tabled before the Board for their perusal and noting.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT pursuant to Regulation 33 of the SEBI (LODR) Regulations 2015, the Audited Standalone and Consolidated Financial Results including Cash Flow Statement of the Company for the quarter, half year and financial year ended March 31, 2022 along with the Auditor's Report thereon , as duly reviewed and recommended by the Audit Committee of the Company be and is hereby approved and taken on record."

"RESOLVED FURTHER THAT any of the Directors as per Regulation 33 of the SEBI (LODR) Regulations 2015 Company be and is hereby authorized to sign the said Audited Financial Results of the Company on behalf of the Board of Directors of the Company."

"RESOLVED FURTHERT THAT the said Audited Financial Results as approved by the Board, be sent to the Stock Exchange(s) where the equity shares of the Company are listed and be published in two newspapers in India in the manner prescribed under Regulation 33 of the Listing Regulations, and any Director or Company Secretary of the Company be and is here by authorized to take all necessary steps in this regard."

Item No. 13:

To discuss, consider and approve the Audited Standalone and Consolidated Financial Statements for the financial year ended March 31, 2022 and to take note of Auditor's Report thereon pursuant to Section 129, 134 read with Section 179 of the Companies Act, 2013 and relevant Schedule of the Companies Act, 2013:

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The Board Members be and hereby informed that the Audit Committee considered and recommended the Standalone and Consolidated Financial Statements including Balance sheet as at March 31, 2022 and Statement of Profit & Loss for the year ending on March 31, 2022 and Cash Flow Statements for the year ending on March 31, 2022 together with the notes and significant accounting policies forming part thereof accounts along with Auditor's Report thereon that shall be tabled before the Board for its considerations, deliberations, consideration and approval.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT, pursuant to the provisions of the Section 129, 134 read with Section 179 read with the relevant rules framed thereunder for the time being in force on(including the amendments, re-enactments, or modifications thereto from time to time), on the basis of the recommendation of Audit Committee, the Audited Standalone and Consolidated Financial Statements including Balance sheet as at March 31, 2022 and Statement of Profit & Loss for the year ending on March 31, 2022 and Cash Flow Statement for the year ending on March 31, 2022 together with the notes and the significant accounting policies forming part of the accounts, as placed before the Board, and duly initialled by the Chairman for the purpose of identification be and are hereby considered and approved.

RESOLVED FURTHER THAT any of the Director of the Company including Managing Director and Chief Executive Officer, the Chief Financial Officer and the Company Secretary of the Company be and are hereby authorized to sign the Standalone and Consolidated Financial Statements of the Company and submit the duly signed Financial Statements to the Statutory Auditors for their Report thereon.

RESOLVED FURTHER THAT any of the Directors of the Company be and is hereby authorized to do all such acts, deeds and things as may be necessary to give effect this resolution include issue of certified true copy of the resolution as may be required from time to time."

Item No. 14:

To approve and take note of Internal Auditor's Report and significant findings of Internal Auditor (if any) for the Financial Year 2021-22:

The Board Members be and hereby informed that the Company had received report on the functions and activities of the Company from the Internal Auditor of the Company M/s. Udit Gopal Ji Agarwal & Co.

The report will be placed and deliberate in details in the Board Meeting and discussing on its significant findings or weakness on the Internal functions highlighted in the Internal Audit Report.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

RESOLVED THAT, the Report on the Internal functions and activities received from the Internal Auditor, M/s.

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Udit Gopal Ji Agarwal & Co. (FRN: 0141077W, Membership No: 426792) be and hereby approved.

RESOLVED FURTHER THAT, any of the Director of the Company be and hereby authorized to do necessary acts, deeds, things or matters as it may deems fit in order to give effect to the resolution.

Item No. 15:

To appoint M/s. Udit Gopal Ji Agarwal & Co. (FRN: 0141077W, Membership No: 426792) as an Internal Auditor of the Company for the financial year 2022-23 based on the recommendation of Audit Committee.

The Board Members be and hereby informed that M/s. Udit Gopal Ji Agarwal & Co. (FRN: 0141077W, Membership No: 426792) based on the recommendation of Audit Committee is proposed to be re-appointed as the Internal Auditor of the Company for the Financial Year 2022-23, the Board is requested to approve his appointment and fix their remuneration.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT pursuant to section 138 of the Companies Act, 2013 read with rule 13 of the Companies (Accounts) Rules, 2014, and other applicable provisions of the Act, M/s. Udit Gopal Ji Agarwal & Co. (FRN: 0141077W, Membership No: 426792) be and is hereby re-appointed as Internal Auditor of the Company for the financial year 2022-23 at such remuneration as may be mutually decided by the Board of Directors and the Internal Auditor.

RESOLVED FURTHER THAT any of the Director of the Company be and are hereby severally authorized to finalize the remuneration of the Internal Auditor and to do all such acts, deeds and things as may be required in this regards to give effect to above resolution."

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Item No. 16:

To appoint M/s. MMJB & Associates LLP, as Secretarial Auditor of the Company for the financial year 2022-23:

The Board Members be and hereby informed that the Company has decided to appoint M/s. MMJB & Associates LLP for the financial year ended March 31, 2023.

It is further informed that the proposed Secretarial Auditor is eligible as per the relevant provisions of the Companies Act, 2013 and based on the recommendation of Audit Committee it is proposed to appoint them as a Secretarial Auditor for the financial year 2022-23.

The Company had received the consent to act as the Secretarial Auditor of the Company for the financial year 2022-23.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT pursuant to the provision of Section 179 read with Rule 8 of the Companies (Meetings of Board and its Powers) Rules, 2014 and Section 204 of the Companies Act, 2013 read with the Rule 9 of the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014 and other applicable provisions, if any of the Companies Act,2013 including rules framed thereunder, Secretarial Standards-1 issued by the Institute of the Companies Secretaries of India (ICSI) and on the basis recommendation of members of Audit committee, consent of the Board is be and hereby accorded for the appointment of M/s. MMJB & Associates LLP, Practicing Company Secretaries, as the Secretarial Auditor of the provisions of the Companies Act, 2013 and any other duties assigned to him by the Board from time to time on payment of such remuneration and on terms and conditions as maybe mutually agreed between the Board & M/s. MMJB & Associates LLP, Practicing Company Secretaries.

RESOLVED FURTHER THAT any Directors of the Company or the Company Secretary, be and is hereby authorized to do all such acts, deeds and things which are necessary for the aforesaid appointment including finalizing the scope of audit and terms of appointment and to sign and file necessary e-forms for the appointment of Secretarial Auditor for the financial year 2022-23 with the Registrar of Companies."

Item No. 17:

To consider and approve the draft Postal Ballot Notice and authorizing Director to sign on behalf of the Board.

The Board is hereby informed that, pursuant to Regulation 24(5) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 110 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 of the Companies Act, 2013, it is proposed to conduct the Postal Ballot to seek the approval of the members of the Company by passing Special Resolution to approve reduction in

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shareholding of company in Makebot Robotic Solutions Private Limited from 79% to 45% owing to which Makebot Robotic Solutions Private Limited shall cease to be subsidiary of the company.

The draft Postal Ballot Notice shall be placed at the meeting. The Board is requested to consider and approve the same by passing the following resolution with or without modifications:

"RESOLVED THAT pursuant to the provisions of Section 110 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 and other applicable provisions, sections, rules of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force) Consent of the Board be and is hereby accorded, to conduct the Postal Ballot to seek the approval of the members of the Company by passing Special Resolution to approve reduction in shareholding of company in Makebot Robotic Solutions Private Limited from 79% to 45% owing to which Makebot Robotic Solutions Private Limited of the company.

RESOLVED FURTHER THAT, any of the Director of the Company be and hereby authorized to do necessary acts, deeds, things or matters as it may deems fit in order to give effect to the resolution."

Item No. 18:

To consider and availing of e-voting services of Link Intime India Private Limited (LIIPL) for the purpose of Postal Ballot process:

The Board is hereby informed that it is proposed to avail e-voting services from Link Intime India Private Limited (LIIPL) for the purpose of Postal Ballot, to carry out the procedure of remote e-voting in fair manner.

The Board is requested to consider and approve the same by passing the following resolution with or without modification:

"**RESOLVED THAT** the Board be and is hereby approves appointment of Link Intime India Private Limited (LIIPL) for availing e-voting services for the purpose of Postal Ballot.

RESOLVED FURTHER THAT any of the Director of the Company be and hereby authorized to negotiate and finalise their scope and terms and conditions including fees and to do all such things, acts, deeds to give effect to this resolution."

Item No. 19:

To consider the appointment of Scrutinizer for scrutinizing the voting process related to Postal Ballot and submit his report to the Chairman.

The Board is hereby informed that it is proposed to appoint Ms. Kumudini Bhalerao, Partner, M/s. Makarand M. Joshi & Co., Practicing Company Secretaries, who have given their consent to act as a Scrutinizer for the purpose of scrutinizing the e-voting process for postal ballot and ascertaining the requisite majority on e-voting in a fair and transparent manner.

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The Board is requested to consider and approve the same by passing the following resolution with or without modifications:

"RESOLVED THAT, Kumudini Bhalerao, Partner of M/s. Makarand J. Joshi & Co., Practicing Company Secretaries., be and is hereby appointed as the scrutinizer to scrutinize the e-voting process of postal ballot in a fair and transparent manner, on such remuneration as may be mutually decided between the said scrutinizer and the Company."

RESOLVED FURTHER THAT any of the Directors of the Company be and are hereby authorized to approve such transactions on case-to-case basis within the approved limit and do all such acts, deeds, matters and things as may be necessary to give effect to the foregoing resolution including sub- delegation of powers to any officers of the Company."

Item No. 20:

To transact any other business with the permission of the Chair:

In terms of Secretarial Standards - 1 on Board/Committee Meetings, any item not included in the agenda may be taken up for consideration with the permission of the Chairman and with the consent of majority of Directors present at the meeting.

The Board may transact any other matter with the permission of the Chair.